

ASSEMBLY & START-UP SCOPE OF WORK GUIDE



OV500G1-EE SINGLE RACK OVEN – GAS
OV500G2-EE DOUBLE RACK OVEN – GAS
OV500E1 SINGLE RACK OVEN – ELECTRIC
OV500E2 DOUBLE RACK OVEN – ELECTRIC

For installation details or utility requirements, please refer to the Operations/Installation Manual and specification sheet. Supplemental contractor instructions for floor preparation is included on page 3 of this SOW document.

The cost of assembly and start-up is included in the equipment pricing and is released to the local Authorized Hobart/Baxter Installation Office at time of shipment. Assembly does not include floor prep, electrical, plumbing, vent duct or roof mounted vent fan installation. Some divisions have Hobart perform additional installation work. These services are on a division-by-division basis and are invoiced to the division according to a separate DO submitted for these services accompanied by a written quote from the local installation office.

Other installation services available (at additional cost):

- Overtime installation (outside standard hours Monday-Friday, 8:00AM – 5:00PM).
- Removal and/or disposal of old unit(s).
- Receiving, unloading or moving equipment into place.
- Special handling through restricted doorways and multi-level.
- Performing final connections of utilities.

Estimated Ship Date is typically 5–7 days prior to Need-by-Date, based on lead time and availability. Carrier is instructed to call the Store Manager, Project Manager or specified name as noted on the DO 24-hours prior to shipment to schedule delivery appointment.

DAMAGED SHIPMENTS OR SHORTAGES:

It is critical that receiving personnel carefully inspect **all** items and document the condition as well as any shortages on the delivery receipt when signing for freight. Refuse equipment with visible & unrepairable damages and take detailed pictures. Concealed damage must be notified within 5 business days of receipt. Call carrier's local terminal immediately and request inspection only. Note date/time and who you spoke to. **Keep all original packaging materials for inspection, including pallets, plastic bags, stretch wrap, etc.** Do not move from delivery location, modify or install equipment.

Notify Customer Care immediately to report refused deliveries or concealed damage by calling (937) 332-7149 and emailing Julie Raymond all pictures and information at **Julie.Raymond@itwfeg.com**. ITW Food Equipment Group will initiate the carrier claims process once the damage has been assessed and any inspections completed.

KROGER PROJECT MANAGER/GENERAL CONTRACTOR RESPONSIBILITIES:

- Kroger Project Manager must contact the local Authorized Hobart Service Installation Office to schedule assembly and start-up.
- Receive, unload and store equipment within a reasonable working distance near the final installation location. **NOTE:** *Stacking oven sections may cause damage or require additional cost to unstack. Crated sections should not be turned on their side.*
- Apply for any local permits that may be required.
- Connect required utilities to equipment upon completion of assembly. Plumbing contractor is to supply gas regulator and HVAC contractor is to supply ventilation fan.
- Provide for removal of all debris from property. Hobart will remove debris from installation site to dumpster location or back of store as designated by Project Manager.
- In the unlikely event the equipment is assembled by others, an inspection and start-up must be performed by an Authorized Hobart/Baxter Servicer who will check the equipment for safe and proper operation prior to first use. This cost is included in equipment price. However, Hobart/Baxter is not responsible for other corrective action(s) required to correct code violations, meet manufacturer's specifications, repair damage or for operator safety. Failure to follow this procedure will void the Baxter Factory Warranty.

INSTALLING AUTHORIZED HOBART OFFICE RESPONSIBILITIES:

Installation Team Manager should arrange for a site survey to verify condition and utilities (if necessary), provide a quote for any services requested outside the basic Scope of Work, and schedule assembly with Project Manager.

First trip:

- Explain all utility connection requirements to Project Manager/General Contractor.
- Uncrate and move oven sections to final location.
- Notify Project Manager immediately if concealed damage is found during assembly.
- Remove debris from installation site to dumpster location or back of store as designated by Project Manager. Kroger is responsible for removal of all debris from property.
- Assemble oven and set in place.
- Notify Project Manager when assembled unit is ready for utility connections.
- Coordinate second trip after being notified the final connections have been made.

Second trip:

- Verify final utility connections.
- Complete installation checklist to verify that the unit is ready for production.
- Perform start-up and make final adjustments to manufacturer's specifications.
- Calibrate airflow to ensure proper CFM venting and make necessary adjustments to ensure the oven operates within the specified parameters per the manufacturer's specifications.
- Complete and send certification forms to Baxter for warranty activation.
- Complete training session with Bakery Associates and/or Bakery Manager. Demonstrate control operation, rack load/unload, cleaning and maintenance procedures.

For any questions regarding this Scope of Work, please contact:

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Supplemental Floor Preparation Guide for General Contractors

Please refer to the operations/installation manual and specification sheet for complete installation instructions. Includes installation codes and standards, clearance requirements, floor preparation and utility specifications.

To reduce the risk of fire, all Baxter OV500 rack ovens must be mounted on floors of non-combustible construction with non-combustible flooring and surface finish and with no combustible material against the underside thereof, or on non-combustible slabs or arches having no combustible material against the underside. Such construction shall in all cases extend not less than 12 inches beyond the equipment on all sides. Utilities including wiring, plumbing, etc. should not be routed in or under the non-combustible floor beneath the oven. Refer to NFPA 54 for further clarification.

The floor must be level with surrounding area with a maximum slope of 1/8" per foot up to 3/4" maximum in all directions. Floor anchors require a minimum 1" thick solid floor substrate.

A level floor area must be prepared before assembling oven. The floor area should be at least 104" D x 74" W for each double rack oven and 94" D x 57" W for each single rack oven, to accommodate the oven footprint and door swing. Check the facilities floor area at the threshold and door swing opening location to determine if facilities floor will need to be reworked. If the oven is to be installed on a tile floor, any broken or missing tile shall be replaced prior to the installation of the oven. All tile should be properly secured to the non-combustible surface using an adhesive rated by the manufacturer for high temp use. If a normal adhesive is used, heaving of the tile floor may occur.